



NOTICE

The Spectrum Management Authority was established under the **Telecommunications Act, 2000** to carry out the business of management of Jamaica's Radio Frequency Spectrum.

Effective **2011 July 18**, applicants for all **licence and authorization** types **save** for Maritime Mobile Licences for foreign vessels and Alien Amateur Licences will be subject to the requirements outlined below. **Original documents should be provided or copies certified by a Justice of the Peace/Attorney-at-Law.**

NEW REQUIREMENTS

Individuals applicants will be required to provide the following:-

1. Completed Application Form
 - A P.O. Box address may be provided as a mailing address only. A street address should also be provided (if available).
2. Identification
 - Taxpayer Registration Number (TRN) **and**
 - A valid picture ID – Passport, Driver's Licence, or National ID
3. Employment Information
 - Job letter **or**
 - Last 3 pay slips
4. Residence Information or Reference
 - Utility bill for the last three (3) months **or**
 - Letter of character reference from e.g. Justice of the Peace, Attorney-at-Law, Senior Police Officer (from the rank of Inspector upward), Pastor, Doctor, applicant's employer (current or former), local school principal or professional association (e.g. JARA)

Corporate applicants will be required to provide the following:-

1. Completed Application Form (including)
 - The address of where the equipment will be stored must be provided if different from registered office.
 - Contact information for principal and technical officer (phone, address and email)
2. Company Documents
 - Certificate of Registration (where appropriate) **or**
 - Certificate of Incorporation, Articles of Incorporation/Association and Memorandum of Association **and**
 - Letter of Good Standing from the Companies Office of Jamaica

For further information please contact us at 922-8884/967-7948 or visit our office located at 13–19 Harbour Street, Kingston.