



INVITATION FOR BIDS

Country: JAMAICA
Procurement Entity: SPECTRUM MANAGEMENT AUTHORITY (SMA)
Project Name: PROCUREMENT OF FM BROADCAST REPACKING CONSULTING SERVICES FOR THE SMA
RFP #: SMA-ICB-FM-BROAD-2022-11-11

The Spectrum Management Authority (SMA) Limited is a Statutory Body under the Ministry of Science, Energy and Technology (MSET) has made budgetary allocation toward the improvement of its spectrum management capabilities, and intends to apply part of this budget to payments under a Contract for the consultancy services for a FM broadcast repacking service.

Bidding will be conducted through the International Competitive Bidding (ICB) procedures specified in the Government of Jamaica (GoJ), Public Procurement Act, 2015 and the Public Procurement Regulations, 2018, and is open to all Eligible and Qualified bidders as defined in the Policies.

Project Scope:

- i. Quantitatively review the FM Broadcast assignments to first determine existing congestion in the Band and provide a report of the findings.
- ii. Utilize international best practices to inform the revision of the existing technical operating guidelines that will guide operations in the Band.
- iii. Provide stakeholders with justification for the redesign of their network if a redesign is necessary to achieve the project objectives.
- iv. Participate in the consultation process in presenting the design to stakeholders to outline in detail the benefit the repacking exercise will have on each operator.
- v. Prepare and present a final report outlining the findings and recommendations of the assessment of the FM Broadcast Band to achieve the objectives.

Eligibility for Bid Submission

To establish eligibility all Bidders must comply with the following criteria at the time of bid submission.

- i. **SIGNED** copy of Power of Attorney to sign the Proposal **See ITC 10.1 in Bidding Documents**
- ii. Signed copy of Technical Proposal Submission Form along with all other forms in the listed section;

Only the selected bidder will be required to obtain a valid Tax Compliance Letter (TCL) at the time of contract award (not at bid submission).

Collection of Bid Documents

A complete set of Bidding Documents in English will be available for download as at **November 16, 2022** on the GoJ Electronic Procurement website www.gojep.gov.jm. Registration instructions are available on the website. Mandatory registration is required for vendors to participate.

Failure to obtain the bidding documents from the SMA via the GoJ Electronic Procurement website will result in the Bidder's ineligibility to participate in the procurement process.

Deadline for Submission of Bids

Bids must be submitted online via www.gojep.gov.jm no later than **January 4, 2023 at 2:00 pm**, Jamaica Time (UTC 5).
The system will automatically reject a late bid.

Bid Opening

Online bid opening takes place on **January 4, 2023 at 2:15 p.m.** Jamaica Time (UTC 5).
An online bid opening report will be sent to all Bidders that submitted a proposal.

The GoJ is not obliged to accept the lowest or any bid and reserves the right to cancel the bid process at any time before the award of a contract without incurring any liability to any of the Bidders.

The Bidding documents or further information may be obtained from:

Manager, Public Procurement
Spectrum Management Authority
13-19 Harbour Street, Kingston
Tel: (876) 967-7948, (876) 922-8884
Website: <https://www.sma.gov.jm/tenders>
Email: procurement@sma.gov.jm