



## Manager, Strategic Planning

The Radio Frequency Spectrum is the medium which facilitates wireless communication. The Spectrum Management Authority (SMA) is the regulatory body responsible for the efficient management of the radio frequency spectrum in Jamaica, which includes licensing spectrum users and regulating their use of the spectrum.

The SMA is seeking to identify a highly motivated, dynamic individual to fill the post of **Manager, Strategic Planning**.

**Responsibilities**

Under the direction of the Director Policy & Strategic Planning, the **Manager, Strategic Planning** is responsible for translating the Government of Jamaica’s (GoJ’s) policies into objectives for the SMA’s implementation and providing advice to the Managing Director on aligning SMA’s goals and objectives with that of the Government of Jamaica. Principal duties include:

- Reviewing previous plans and preparing the Strategic Plans and Operational Plans for the Authority.
- Facilitating the establishment of key performance indicators (KPIs) for the SMA.
- Organizing and participating in stakeholders meeting to discuss issues relating to the telecommunication industry.
- Conducting environmental forecast and preparing the SWOT and PESTEL analyses for planning purposes.
- Conducting research and studies on the effects of the Authority’s operations and delivery of services to stakeholders.
- Researching, analyzing and recording the effects of the Jamaican telecommunications policy on economic and industrial growth in Jamaica.

**Requirements**

- Bachelor’s Degree in Finance, Corporate Planning or Management Studies from a recognized university.
- Knowledge of the Jamaican wireless communication environment.
- Knowledge of quality management systems and standard
- At least five (5) years’ experience in Strategic Planning and Research, two of which should be at a senior level.

**Applications must be submitted no later than June 7, 2024:**

jobs@sma.gov.jm.

We thank all applicants for their interest in our company, but advise that only short-listed candidates will be contacted.

*.....Shaping Your Future With Wireless.....*