



LEGAL OFFICER

The Radio Frequency Spectrum is the medium which facilitates wireless communication. The Spectrum Management Authority (SMA) is the regulatory body responsible for the efficient management of the radio frequency spectrum in Jamaica, which includes licensing spectrum users and regulating their use of the spectrum.

The SMA is seeking to identify a highly motivated, dynamic individual to fill the post of **Legal Officer**.

Responsibilities

The Legal Officer Principal is responsible for providing legal advice to the organization, conducting legal research, preparing legal opinions, contracts and legal documents. The incumbent also provides information, guidance and general legal advice to SMA staff and support the Legal Affairs Division. The principal duties of the Legal Officer include:

- Providing legal advice and guidance to the SMA.
- Ensures that the company meets its compliance obligations under relevant laws and the requirements of regulatory authorities.
- Provides advice on contracts and tender documents to ensure compliance with procurement laws and guidelines.
- Negotiates the terms of new business contracts.
- Preparing legal opinions, contracts and other documents.
- Conducting legal research.

Minimum Required Education and Experience

- Bachelor's Degree in Law.
- Legal Education Certificate.
- Five (5) years' experience in telecommunications law, commercial law and/or related areas.
- Knowledge of international legislation and regulations, specifically international agreements relevant to spectrum management would be a distinct advantage.

Applications must be submitted no later than June 18, 2025 to:

jobs@sma.gov.jm.

We thank all applicants for their interest in our company, but advise that only short-listed candidates will be contacted.

...Shaping Your Future With Wireless...